

Harvard Villas H.O.A.

November 11 , 2021

Dear Harvard Villas Owner,

The Harvard Villas Board of Directors has chosen Excel Association Management, LLC as the new Management Company for Harvard Villas H.O.A. effective **November 1, 2021**.

Please see the enclosed letter from Excel with contact information and details about making your assessment payments going forward.

Contact information for Excel is:

Phone – 972-881-7488

Email – help@excelam.com

Website – www.excelam.com

The Board of Directors looks forward to working with the Excel team to help support Resident needs, work through the rebuild, and to develop strategic financial and operational plans for Harvard Villas H.O.A. going forward.

Updated information regarding the rebuild will be mailed and emailed in the coming the weeks with communications coming from Excel going forward.

Look for emails to come from help@excelam.com going forward.

Sincerely,

Harvard Villas Board of Directors

Enclosure (1) – Letter from Excel Association Management, LLC



November 11, 2021

Dear Harvard Villas Owner,

We are excited to announce that **EXCEL ASSOCIATION MANAGEMENT, INC.** will be the managing agent for Harvard Villas H.O.A. as of November 1, 2021. Excel will be responsible for the fiscal and administrative functions of the association such as the collection of assessments, preparation of financial reports and consultation with the Board of Directors related to the common elements of the association.

Please mail your Assessment Payments for **November (by 11-18-21) and December (due by 12-15-21)** to:

Harvard Villas
PO Box 941169
Plano, TX 75094

Payment coupon books will be mailed at a later date.

If you have any questions or concerns regarding this transition, please reach out to Excel via the contact information below.

We are here to help, here is how you can contact Excel:

Email: help@excelam.com
Call: (972)881-7488
Text: (972)702-7032
Online Resident Portal: www.excelam.com

The resident portal will give homeowners real time 24/7 access to check payment account information, arrange for automatic debit to pay assessments, obtain association financial reports and association governing documents, submit work orders and architectural requests. Beginning January 2022 assessment payments will be due by the 5th of the month.

We are very excited to begin working with you!

Sincerely,

Excel Association Management, Inc.

help@excelam.com
www.excelam.com